

## Tax Office Notifications (Statutory Filing) Post-Company Registration 合同会社 (Godo-Kaisha) / [Japanese Limited Liability Company (LLC)]

### To National Tax Office:

- \*\* Notification of Corporation Establishment [法人設立届出]  
([Sample English Translation](#): source NTA) [https://www.nta.go.jp/english/Guidelines\\_pdf/01.pdf](https://www.nta.go.jp/english/Guidelines_pdf/01.pdf)
- \*\* Application Form for Approval of Filing Blue Return [青色申告の承認申請書]  
([Sample English Translation](#): source NTA) [https://www.nta.go.jp/english/Guidelines\\_pdf/06.pdf](https://www.nta.go.jp/english/Guidelines_pdf/06.pdf)
- \*\* Application for Approval Made in Relation to the Special Provision for Due Dates for Withholding Income Tax [源泉所得税の納期の特例の承認に関する申請書]  
([Sample English Translation](#): source NTA) [https://www.nta.go.jp/english/Guidelines\\_pdf/11.pdf](https://www.nta.go.jp/english/Guidelines_pdf/11.pdf)
- \*\* Notification of Establishment/Relocation/Closure of a Salary-Paying Office [給与支払事務所等の開設・移転・廃止届出書]  
([Sample English Translation](#): source NTA) [https://www.nta.go.jp/english/Guidelines\\_pdf/10.pdf](https://www.nta.go.jp/english/Guidelines_pdf/10.pdf)

### To Local Tax Office: (Prefectural and Municipal Tax Authorities)

- \*\* Notification of Establishment of Corporation [法人設立設置届出書]  
([Sample English Translation](#): source Tokyo Metropolitan Govt) <https://www.startup-support.metro.tokyo.lg.jp/onestop/en/data/1-Notification-of-Incorporation-example-form.pdf>

### Consumption Tax(VAT) Registration(Optional)

- \*\* Business Issuer of Qualified Invoice [適格請求書発呼事業者]  
Application for Registration as a Qualified Billing Business - (Consumption Tax) [VAT]  
([Sample English Translation](#): source NTA) [https://www.nta.go.jp/english/Guidelines\\_pdf/15.pdf](https://www.nta.go.jp/english/Guidelines_pdf/15.pdf)

#### Outline of the Invoice System - English Version (NTA)

[https://www.nta.go.jp/english/taxes/consumption\\_tax/pdf/2021/simplified\\_15.pdf](https://www.nta.go.jp/english/taxes/consumption_tax/pdf/2021/simplified_15.pdf)

**Note:** It takes several weeks to completion of the Qualified Billing Business registration. Registration can be checked from the link below. The Number (**13 Digit numbers excluding "T"**). The 13 Digit is the same as the 13-digit Corporate Number.

<https://www.invoice-kohyo.nta.go.jp/index.html>